



**Wirral Community  
Health and Care**  
NHS Foundation Trust

**NINETY FOURTH BOARD OF DIRECTORS MEETING  
(Clinical Skills Lab, St Catherine's Health Centre)**

**TUESDAY 17 October 2023**

**11:30 AM**

**BOARD OF DIRECTORS' MEETING  
CSL, St Catherine's Health Centre**

**Tuesday 17 October 2023 at 11.30am**

**AGENDA**

No	Time	Item (10 minutes)	Action	Reference
1.	11.30	<b>Journey of Care: Musculoskeletal Physiotherapy services</b> Chief Nurse	To assure	WCT23/24-083 (p)
<b>PRELIMINARY BUSINESS: (5 minutes)</b>				
2.	11.40	<b>Apologies for Absence</b>		WCT23/24-084 (v)
3.		<b>Declaration of Interests</b> <i>(Any action to be taken as a result)</i>	To assure	WCT23/24-085 (v)
4.		<b>Minutes of the previous meeting</b> • 16 August 2023	To approve	WCT23/24-086 (d)
5.		<b>Matters Arising:</b> • 16 August 2023	To assure	WCT23/24-087 (d)
<b>STATUTORY BUSINESS: (15 minutes)</b>				
6.	11.45	<b>Chair's Report</b>	To assure	WCT23/24-088 (d)
7.		<b>Lead Governor's Report</b>	To assure	WCT23/24-089 (d)
8.		<b>Chief Executive's Report</b>	To assure	WCT23/24-090 (d)
<b>COMMITTEE ASSURANCE REPORTS: (25 minutes)</b>				
9.	12:00	<b>Brief reports from the sub-committees of the Board</b>  - <b>Audit Committee - 11 October 2023</b> Non-Executive Chair of the Committee  - <b>Quality &amp; Safety Committee - 13 September 2023</b> Non-Executive Chair of the Committee  - <b>Finance &amp; Performance Committee - 4 October 2023</b> Non-Executive Chair of the Committee  - <b>People &amp; Culture Committee - 11 October 2023</b> Non-Executive Chair of the Committee  - <b>Informal Board - 20 September 2023</b> Director of Corporate Affairs  - <b>Staff Council - 14 September 2023</b> Chief People Officer	To assure	WCT23/24-091 (d/v)
<b>PERFORMANCE: (10 minutes)</b>				
10.	12:25	<b>Integrated Performance Report (live from TIG)</b> Chief Executive	To assure	WCT23/24-092 (p/v)

<b>RISK: (10 minutes)</b>				
11.	12.35	<b>Board Assurance Framework (BAF) strategic risks 2023-24</b> Director of Corporate Affairs	To approve	WCT23/24-093 (d)
<b>STRATEGY &amp; PLANNING (10 minutes)</b>				
12.	12:45	<b>5 Year Strategy mid-year report (including social value report)</b> Chief Strategy Officer	To assure	WCT23/24-094 (d)
13.	12.50	<b>Communications and Marketing Report - Q1 and Q2, 2023-24</b> Director of Corporate Affairs	To assure	WCT23/24-095 (d)
<b>CORPORATE GOVERNANCE (10 minutes)</b>				
14.	12:55	<b>Annual Review of Terms of Reference</b> - Board of Directors - Committees - Executive Leadership Team - Staff Voice Forum ( <i>formerly Staff Council</i> ) Director of Corporate Affairs	To approve	WCT23/24-096 (d)
15.		<b>Place governance arrangements and progress</b> Chief Executive Director of Corporate Affairs	To assure	WCT23/24-097 (v)
16.		<b>Modern Slavery Act statement</b> Chief People Officer	To approve	WCT23/24-098 (d)
<b>QUALITY GOVERNANCE (10 minutes)</b>				
17.	13:05	<b>The National Staff Influenza Programme 2023/24</b> Chief Nurse	To assure	WCT23/24-099 (d)
18.		<b>Mortality Report - Learning from Deaths</b> Medical Director	To assure	WCT23/24-100 (d)
19.		<b>Controlled Drugs Annual Report</b> Medical Director	To approve	WCT23/24-101 (d)
20.		<b>Medicines Optimisation Annual Report</b> Medical Director	To approve	WCT23/24-102 (d)
21.		<b>Emergency Preparedness, Resilience and Response Core Standards Self-Assessment 2023</b> Chief Finance Officer	To approve	WCT23/24-103 (d)
<b>GROUP MINUTES (For noting):</b>				
22.	13:10	<b>Staff Council:</b> • 17 July 2023 Chief People Officer	To assure	WCT23/24-104 (v)
<b>ITEMS FOR INFORMATION: (15 minutes)</b>				
23.	13:25	<b>Any Other Business</b>		WCT23/24-105 (v)
24.		<b>Invitation for Public Comments:</b> Any questions on the items on the agenda should be raised with the Director of Corporate Affairs in advance to be addressed here.		WCT23/24-106 (v)
25.		<b>Items for Risk Register</b>		WCT23/24-107 (p)

26.		<b>Staff Story: Musculoskeletal Physiotherapist</b> Chief People Officer	To assure	<a href="#">WCT23/24-108 (v)</a>
27.		<b>Summary of actions and decisions</b>		<a href="#">WCT23/24-109 (v)</a>
<p><b>Date and Time of Next Meeting:</b>  The next Public Board of Directors meeting will take place on <b>Wednesday 13 December 2023, Knowsley.</b></p>				

- (d) = document included in the paper pack
- (v) = verbal report to be provided at the meeting
- (p) = presentation to be provided at the meeting