

Reports from the sub committees of the Board and Informal Board – May & June 2022

Meeting	Board of Directors		
Date	15/06/2022	Agenda item	
Lead Director	Alison Hughes, Director of Corporate Affairs		
Author(s)	Non-Executive Chairs of the committees		
Action required (please tick the appropriate box)			
To Approve <input type="checkbox"/>	To Discuss <input type="checkbox"/>	To Assure <input checked="" type="checkbox"/>	
Purpose			
<p>The reports from the sub-committees of the Board are presented as verbal updates from the Non-Executive Chairs of the committees.</p> <p>The purpose of these updates is to provide a summary of the key topics discussed at each, any approvals given and to highlight any areas for escalation to the Board of Directors.</p> <p>A written summary report is also provided on the bi-monthly Informal Board meetings which form part of a formal programme of informal sessions.</p>			
Executive Summary			
<p>The sub-committees of the Board meet on a bi-monthly basis with the Audit Committee meeting four/five times each year.</p> <p>Reports from the following meetings are provided to the Board of Directors for assurance.</p> <ul style="list-style-type: none"> • Quality & Safety Committee - 4 May 2022 • Informal Board - 11 May 2022 • Staff Council - 18 May 2022 • Finance & Performance Committee - 1 June 2022 • Education & Workforce Committee - 8 June 2022 			
Risks and opportunities:			
No risks identified.			
Quality/inclusion considerations:			
<p>Quality Impact Assessment completed and attached <input type="checkbox"/> No</p> <p>Equality Impact Assessment completed and attached <input type="checkbox"/> No</p> <p>The committees receive QI and EI assessments for specific programmes of work or procedural documents as they are presented. There is no assessment associated with these verbal or written updates.</p>			
Financial/resource implications:			
No financial or resource implications identified.			
Trust Strategic Objectives			
Please select the top three Trust Strategic Objectives that this report relates to, from the drop down boxes below.			
Our Populations - outstanding, safe care every time	Our People - improving staff engagement	Our Performance - delivering against contracts and financial requirements	
Board of Directors is asked to consider the following action			
The Board of Directors is asked to note the contents of the report and be assured by the updates			

provided.

Report history

Submitted to	Date	Brief summary of outcome
Board of Directors	Bi-monthly regular report to public Board of Directors	The report is received for information and assurance purposes.

Briefing from Informal Board Session - May 2022

Purpose

1. This is a brief report to record the key topics discussed and the information shared at an informal board session held on 11 May 2022.

Key topics discussed

2. The session started with members of the Board receiving a draft informal board programme for 2022-23 for consultation ahead of formal presentation to the Board of Directors (see agenda item 14). The members of the Board recognised that the programme for 2022-23 was developed to align with the new 5-year organisational strategy and enabling strategies as much as possible whilst also allowing for some flexibility and the inclusion of hot topics which could arise in-year.
3. The Director of Corporate Affairs facilitated a session to consider governance arrangements and principles following the return to extant arrangements in March 2022. This included proposals for discussion on the board and committee timetable, performance reporting through the governance structure and statutory NED lead roles. In line with the purpose of informal board sessions, no decisions were taken but useful discussions took place to enhance current arrangements and in the context of continuous quality improvement. This work continues and there will be further opportunity to discuss in July 2022.
4. The Chief Operating Officer provided an update on planned care - waiting list management and assurance, with an opportunity for members of the Board to discuss the current position and the actions being taken. It was noted that the oversight on waiting list management would be via the Integrated Performance Board with appropriate assurances provided to the Finance & Performance Committee.
5. An update on the development of the People Strategy was provided by the Chief Nurse (*reflecting interim arrangements for HR&OD leadership*) and the newly appointed Deputy Director of HR & OD. The members of the Board acknowledged the work completed to align the strategy to the NHS People Promise, the findings from the national NHS Staff Survey and the priorities and objectives of the Trust's 5-year organisational strategy. The opportunity to engage with staff through focus groups was also recognised. The Board noted that the final draft of the strategy would be presented to the Education & Workforce Committee in June 2022 prior to the Board of Directors in June 2022 (see agenda item 12).
6. The Chief Executive provided members of the Board with an update on the preparations at ICS and Place for the new legislation in July 2022. This included the latest draft of the ICB constitution and partner members from across the Cheshire & Merseyside Integrated Care System (ICS).
7. The Chief Finance Officer shared an update on progress to finalise and submit planning submissions across the system, including the financial plan for 2022-23 and any potential impact on the Trust. It was noted that the Board would receive the final plans to approve.
8. The final session considered the strategic risks to be monitored through the BAF during 2022-23. This session provided all members of the Board with the opportunity to reflect on the work completed during 2021-22, any strategic risks or risk themes that would remain and any new or emerging risks aligned to the Trust's 5-year organisational

strategy. This session prompted a useful discussion on strategic risk areas and the format of the BAF, recognising recommendations made as part of the Assurance Framework Review.

9. The members of the Board will meet again in informal session in July 2022.

Alison Hughes
Director of Corporate Affairs

2 June 2022