

Reports from the sub committees of the Board and Informal Board – March & April 2022			
Meeting	Board of Directors		
Date	13/04/2022	Agenda item	10
Lead Director	Karen Howell, Chief Executive		
Author(s)	Non-Executive Chairs of the committees		
Action required (please tick the appropriate box)			
To Approve <input type="checkbox"/>	To Discuss <input type="checkbox"/>	To Assure <input checked="" type="checkbox"/>	
Purpose			
<p>The reports from the sub-committees of the Board are presented as verbal updates from the Non-Executive Chairs of the committees.</p> <p>The purpose of these updates is to provide a summary of the key topics discussed at each, any approvals given and to highlight any areas for escalation to the Board of Directors.</p> <p>A written summary report is also provided on the bi-monthly Informal Board meetings which form part of a formal programme of informal sessions.</p>			
Executive Summary			
<p>The sub-committees of the Board meet on a bi-monthly basis with the Audit Committee meeting five times each year.</p> <p>Reports from the following meetings are provided to the Board of Directors for assurance.</p> <ul style="list-style-type: none"> • Quality & Safety Committee - 2 March • Informal Board - 9 March • Education & Workforce Committee - 6 April • Finance & Performance Committee - 6 April • Staff Council - 8 March 			
Risks and opportunities:			
No risks identified.			
Quality/inclusion considerations:			
Quality Impact Assessment completed and attached <input type="checkbox"/> No Equality Impact Assessment completed and attached <input type="checkbox"/> No The committees receive QI and EI assessments for specific programmes of work or procedural documents as they are presented. There is no assessment associated with these verbal or written updates.			
Financial/resource implications:			
No financial or resource implications identified.			
Trust Strategic Objectives			
<i>Please select the top three Trust Strategic Objectives that this report relates to, from the drop down boxes below.</i>			
<input type="checkbox"/> Our Populations - outstanding, safe care every time	<input type="checkbox"/> Our People - improving staff engagement	<input type="checkbox"/> Our Performance - delivering against contracts and financial requirements	
Board of Directors is asked to consider the following action			
The Board of Directors is asked to note the contents of the report and be assured by the updates			

provided.

Report history

Submitted to	Date	Brief summary of outcome
Board of Directors	Bi-monthly regular report to public Board of Directors	The report is received for information and assurance purposes.

Briefing from Informal Board Session - March 2022

Purpose

1. This is a brief report to record the key topics discussed and the information shared at an informal board session held on 9 March 2022.

Key topics discussed

2. The Trust's Chair, Professor Michael Brown was not present for the session. Therefore Beverley Jordan, Non-Executive Director and Deputy Chair presided over the meeting.
3. The session started with the **National Cyber Security Centre (NCSC) Certified Board Level Training** and included;
 - A briefing on the latest cyber landscape
 - Best practice guidance to help foster a positive cyber and information security culture encompassing people, policy, process and ICT
 - Leadership, strategy and best practice information governance
 - Understanding of responsibilities, liabilities and consequences of breach, including key legislation (such as GDPR)
 - Guidance on risk management and building resilience and capability
 - Advice on the next steps to improve data security within your organisation
4. The Board also received a briefing from the Senior Information Risk Owner (SIRO) in response to NHS Digital's 10 questions issued to the Board following the Log4Shell vulnerability. It was noted that all actions had been taken in a timely and appropriate manner and monitored through the Trust's governance structure. This briefing was for information only and no further action was required.
5. The Chief Strategy Officer presented the draft 5-year organisational strategy ahead of formal presentation at the public Board of Directors meeting on 13 April 2022. The Chief Nurse presented the draft Quality Strategy, also ahead of presentation to the public Board of Directors, and the Interim Director of HR & Organisational Development provided a briefing on the development and proposed timelines for the People Strategy.
6. The Interim Director of HR & Organisational Development presented the high-level results from the national NHS Staff Survey noting that they remained under embargo until the end of March 2022. These results were received in the context of the timelines and process also shared in relation to the development of the People Strategy with board members recognising the importance of considering the feedback and actions to address through the forward-looking strategy.
7. The members of the board welcomed the Deputy Chief Nurse and the Trust's Patient Safety Lead to the session to provide a briefing on the role of the patient safety specialist across the Trust. The information was welcomed with further tracking through the Quality & Safety Committee.
8. The Head of Inclusion joined the session to discuss the process to complete Equality Impact Assessments for projects and documents across the Trust. This session was welcomed by all following discussions at committees particularly in the context of EIAs to support procedural documents and strategies developed by the Trust. The stage 1 and

stage 2 EIAs templates were shared with the opportunity to review and discuss the details to be included.

9. The Director of Corporate Affairs provided an update on the streamlined governance arrangements established across the Trust noting that a return to extant arrangements would be completed during March 2022, in readiness for the new financial year. In that context, an update on the external well-led review was provided with all members of the board recognising recent delays but noting that work would recommence with immediate effect.
10. Finally, the Chief Finance Officer provided a briefing on the latest position across Cheshire & Merseyside for the required planning submission. This briefing included an update on the Trust's position but also any potential impact for the Trust given the system approach. It was noted that further information would be shared in early April at the Finance & Performance Committee ahead of the final submission at the end of April 2022.
11. The members of the Board will meet again in informal session in May 2022.

Alison Hughes
Director of Corporate Affairs

26 March 2022