

Reports from the sub committees of the Board and Informal Board - January & February 2022			
Meeting	Board of Directors		
Date	09/02/2022	Agenda item	10
Lead Director	Karen Howell, Chief Executive		
Author(s)	Non-Executive Chairs of the committees		
Action required (please tick the appropriate box)			
To Approve <input type="checkbox"/>	To Discuss <input type="checkbox"/>	To Assure <input checked="" type="checkbox"/>	
Purpose			
<p>The reports from the sub-committees of the Board are presented as verbal updates from the Non-Executive Chairs of the committees.</p> <p>The purpose of these updates is to provide a summary of the key topics discussed at each, any approvals given and to highlight any areas for escalation to the Board of Directors.</p> <p>A written summary report is also provided on the bi-monthly Informal Board meetings which form part of a formal programme of informal sessions.</p>			
Executive Summary			
<p>The sub-committees of the Board meet on a bi-monthly basis with the Audit Committee meeting five times each year.</p> <ul style="list-style-type: none"> • Quality & Safety Committee - 12 January 2022 • Audit Committee - 26 January 2022 • Finance & Performance Committee - 2 February 2022 • Education & Workforce Committee - 2 February 2022 <p>The report from the Informal Board meeting summarises the key topics discussed in January 2022.</p>			
Risks and opportunities:			
No risks identified.			
Quality/inclusion considerations:			
<p>Quality Impact Assessment completed and attached <input type="checkbox"/> No</p> <p>Equality Impact Assessment completed and attached <input type="checkbox"/> No</p> <p>The committees receive QI and EI assessments for specific programmes of work or procedural documents as they are presented. There is no assessment associated with these verbal or written updates.</p>			
Financial/resource implications:			
No financial or resource implications identified.			
Trust Strategic Objectives			
<i>Please select the top three Trust Strategic Objectives that this report relates to, from the drop down boxes below.</i>			
<input type="checkbox"/> Our Populations - outstanding, safe care every time	<input type="checkbox"/> Our People - improving staff engagement	<input type="checkbox"/> Our Performance - delivering against contracts and financial requirements	
Board of Directors is asked to consider the following action			
The Board of Directors is asked to note the contents of the report and be assured by the updates			

provided.

Report history

Submitted to	Date	Brief summary of outcome
Board of Directors	Bi-monthly regular report to public Board of Directors	The report is received for information and assurance purposes.

Briefing from Informal Board Session - January 2022

Purpose

1. This is a brief report to record the key topics discussed and the information shared at an informal board session held on 5 January 2022.

Key topics discussed

2. The board session included a variety of relevant topics for discussion, but a streamlined agenda was agreed due to the NHS Level 4 incident declared and guidance issued by NHSE/I. Any agenda items deferred will be addressed in the informal board session programme over the coming months.
3. The Chief Executive provided a comprehensive update to the members of the board on the Level 4 position and the current situation for Trust services and partner organisations.
4. The Director of Corporate Affairs and Chair of the Education & Workforce Committee led a session to review the current strategic workforce risks monitored via the Board Assurance Framework. This followed a recommendation to the Board of Directors on 8 December from the Education & Workforce Committee to consider a broader review of strategic workforce risks. This session did not result in any decisions but agreed a recommendation to discuss at the next meeting of the Education & Workforce Committee in February 2022.
5. The Medical Director provided members of the Board with an overview of proposals to embed a culture of innovation across the Trust. This session also included a joint session with the principal of Wirral Metropolitan College on potential shared opportunities. The members of the board embraced and welcome the opportunity to discuss this programme of work.
6. Following a request from the members of the Finance & Performance Committee, a high-level overview of findings and recommendations from a recent Programme Management Office review was shared. The Chief Strategy Officer confirmed that the implementation of the findings was being monitored operationally and the update provided was for board noting and information only.
7. The Chief Operating Officer provide an update on the current position and next anticipated steps and timelines in the organisational design.
8. The members of the Board will meet again in informal session in March 2022.

Alison Hughes
Director of Corporate Affairs

31 January 2022