

Ref No:  
Name:  
NHS No.  
Date of Birth:

## Conditions of Loan - Indoor Powered Wheelchairs

The wheelchair and its accessories belong to the NHS Wheelchair Service (Wirral Community Health and Care NHS Foundation Trust) and are loaned to you on the conditions below:

- You must read and abide by the manufacturer's instructions in the **official user manual** given to you on handover of the wheelchair.
- It must only be used for carrying yourself and must not be given to anyone else.
- It must not be used in place of static seating.
- You must drive with due care and attention at all times.
- It must not be used/ operated under the influence of drugs and/or alcohol.
- It must be returned, or given up for repair/inspection, if we ask you to do so.
- It must not be disposed of/ sold; you must let us know if you have no further use/ no longer need it.
- It must be kept clean and in good working order (this includes all accessories).
- It must be always protected from damage, such as theft, vandals, severe weather.
- It must be stored indoors and charged regularly.
- It must not be used on the beach.
- It must not be altered, such as making changes to paint work/structure of the wheelchair, nor have any attachments fitted without our agreement as this could cause other problems. • You must only use the cushion, footrests, armrests and accessories supplied by the Wheelchair Service for your wheelchair. Using items from another wheelchair may result in an accident leading to injury.
- It must not be used for impact/contact sports/activities such as basketball, football, rugby, paragliding, weightlifting.
- You must not attempt to climb/ descend steps or stairs with your powered wheelchair.

**You must use it indoors only unless you have been given permission (received a certificate) from the Wheelchair Service confirming that you are able to use it outdoors.**

**Indoor use** means that you can only use your powered wheelchair in and around your home/ place where you live or inside the day centre or school/college you attend. It must not be used on pavements, roads, supermarkets or in shopping precincts etc.

If you don't understand or you don't agree with any of the conditions of loan detailed above, please inform us straightaway. We will assume that you agree to these conditions if you don't tell us otherwise. **Failure to comply with the conditions of loan may result in withdrawal of your wheelchair and associated equipment.**

**We must be informed straight away if:**

- The wheelchair and/or accessories are lost and/or damaged or involved in an accident (including when in a vehicle involved in an accident) as safety may be affected.
- You sustain harm/ have any adverse reactions from using your wheelchair.
- You change your name, address, contact details or GP so that we can update our records.
- If you move into a care home /shared care as we may need to check that you are still eligible for equipment from the NHS Wheelchair Service.
- There is a change or worsening of your medical condition, your wheelchair becomes too big or small, or no longer meets your needs.
- You no longer need your wheelchair so that we can arrange collection.

**Wheelchair Repair**

If your wheelchair requires a repair, contact the Approved Repairer immediately.

**Note** - Using the wheelchair when it needs a repair could lead to failure and could cause injury. If the wheelchair is dangerous do not use it until it has been repaired.

Repair and maintenance costs will be paid by us; however, you may be liable for any costs incurred due to misuse, neglect or loss.

**Wheelchair insurance**

We strongly advise you that you insure your NHS wheelchair and accessories, for any costs incurred due to damage/loss/theft, and to protect yourself against **third party liability** claims should you cause an accident or other damage whilst using your powered wheelchair.