

BOARD OF DIRECTORS MEETING
(via MS Teams)

Wednesday 5 August 2020 at 12.15 pm

AGENDA

No	Time	Item (15 minutes)	Action	Reference
PRELIMINARY BUSINESS: (5 minutes)				
1.		Journey of Care Story: Director of Nursing	To assure	WCT20/21-038 (v)
2.		Apologies for Absence		WCT20/21-039 (v)
3.		Declaration of Interests (Any action to be taken as a result)		WCT20/21-040 (v)
4.		Minutes of the previous meeting • 10 June 2020	To approve	WCT20/21-041 (d)
5.		Matters Arising: • 10 June 2020	To assure	WCT20/21-042 (d)
STATUTORY BUSINESS: (20 minutes)				
6.		Chair's Report	To assure	WCT20/21-043 (v)
7.		Chief Executive's Report - Executive Briefing - June & July 2020	To assure	WCT20/21-044 (v)
8.		Reports from the sub-committees of the Board - June/July 2020 • Quality & Safety Committee • Audit Committee Non-Executive Chairs of the Committees • Staff Council Director of HR & Organisational Development	To assure	WCT20/21-045 (v)
PERFORMANCE & RISK: (15 minutes)				
9.		Board Assurance Framework (BAF) Director of Corporate Affairs	To approve	WCT20/21-046 (d)
10.		COVID-19 Workforce Risk Assessments Director of HR & Organisational Development	To assure	WCT20/21-047 (d)
STRATEGY & PLANNING: (30 minutes)				
11.		The NHS People Plan Director of HR & Organisational Development	To discuss	WCT20/21-048 (d)
12.		Inclusion Strategy Assurance Report Director of HR & Organisational Development	To assure	WCT20/21-049 (d)
13.		Communications, Marketing & Engagement Activity Update Report - Quarter 1 2020/2021 Director of Corporate Affairs	To assure	WCT20/21-050 (d)
CORPORATE GOVERNANCE: (10 minutes)				
14.		Charitable Funds - Financial Reporting Annual Update Chief Finance Officer	To assure	WCT20/21-051 (d)
QUALITY GOVERNANCE: (30 minutes)				
15.		Mortality Report - Learning from Deaths Framework Q1 Director of Nursing	To assure	WCT20/21-052 (d)

16.		Annual Reports 2019/20: <ul style="list-style-type: none"> • Infection Prevention & Control Director of Nursing • Medicines Optimisation Director of Nursing • Freedom to Speak Up Freedom to Speak Up Guardian 	To assure	WCT20/21-053 (d)
GROUP MINUTES:				
17.		Staff Council: <ul style="list-style-type: none"> • There are no formal Staff Council minutes available as the meetings have been held virtually on Microsoft Teams. A verbal update from the last meeting was provided at item 8. 		WCT20/21-054
ITEMS FOR INFORMATION				
18.		Any Other Business		WCT20/21-055 (v)
19.		Invitation for Public Comments: Due to COVID-19 and government guidelines on social distancing, this meeting will not be held in public. Any questions on the items on the agenda will be raised with the Director of Corporate Affairs in advance and addressed here.		WCT20/21-056 (v)
20.		Items for Risk Register		WCT20/21-057 (v)
21.		Summary of actions and decisions		WCT20/21-058 (v)
Date and Time of Next Meeting: The next Public Board of Directors meeting will take place on Wednesday 7 October 2020 . Further details on the venue and joining instructions will follow.				